

# Application Form

Return fully completed form to: **FunderZone Ltd**  
**Unit 4, Barnstaple Trading Estate**  
**Whiddon Drive**  
**EX32 8RY**

Position Applied For: \_\_\_\_\_

## PERSONAL DETAILS:

Title: Mr/Mrs/Ms/Miss/Other\*: \_\_\_\_\_

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Post Code: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

Telephone No: \_\_\_\_\_ Mobile No: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Children (If applicable) \_\_\_\_\_

National Insurance No. \_\_\_\_\_ Email \_\_\_\_\_

Valid Driving Licence: Yes / No How Will you get to Work \_\_\_\_\_

## HOURS OF WORK

How many hours would you like a week \_\_\_\_\_ Can you work Saturday and Sundays \_\_\_\_\_

Are you available for extra hours in school holidays? \_\_\_\_\_

**Criminal Record:** - Please note any criminal convictions, except those spent under the Rehabilitation of Offenders Act 1974. If none, please state.

\_\_\_\_\_  
\_\_\_\_\_

## EDUCATIONAL HISTORY:

Details of Schools / Colleges / Universities attended:

Establishment:	Dates:
_____	_____
_____	_____
_____	_____
_____	_____

**Details of Qualifications Gained:**

Qualification:

Date:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Details of Other Training: -**

(First Aid Training – Fire Training – Food & Hygiene Certificate)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**EMPLOYMENT HISTORY:-Details of Positions Held in the last 5 years (please continue on back if needed)**

Dates From/ To	Employers Name and Address	Job Title & Duties	Salary / Wage	Reason For Leaving

**Notice Required by Current Employer:** \_\_\_\_\_

**Other Employment: -** Please detail any other employment you would continue with if you were successful in obtaining this position.

\_\_\_\_\_

\_\_\_\_\_

**MEDICAL DETAILS:**

Do you suffer from any medical conditions that may effect your employment:

Yes / No\*

If yes, please provide details:

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**LEISURE INTERESTS:**

Please provide details of your hobbies, sports, and other pastimes:

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**ADDITIONAL INFORMATION:**

Please provide your reasons for this application, your main achievements to date and the strengths you would bring to this post:

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**REFERENCES:**

**Please provide the names and addresses of 2 persons from whom we may obtain both character and professional references:** - These should be people not related to you.

1. Name: \_\_\_\_\_ Address: \_\_\_\_\_

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2. Name: \_\_\_\_\_ Address: \_\_\_\_\_

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**NOTE:** We will not ask for references unless an offer of employment has been made.

**APPLICANTS DECLARATION:**

The details I have entered on this form are correct. I understand that if I have given false or deliberately misleading information, any offer of employment maybe withdrawn or my employment may be terminated. I consent to Funder Zone Ltd processing my personal data in accordance with the Data Protection Act.

**Note:** All offers of employment are subject to candidates being cleared by the Criminal Records Bureau (CRB)

**Signed:** \_\_\_\_\_ **Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_